



**DBE  
PROGRAM  
BASICS**

**BATON ROUGE METROPOLITAN AIRPORT  
DISADVANTAGED BUSINESS ENTERPRISE PROGRAM**

# DBE PROGRAM BASICS

- The Goals of 49 CFR Part 26
  - To ensure nondiscrimination in the award and administration of DOT assisted contracts for highway, transit, and airport programs
  - To create a level playing field on which DBE's can compete fairly for DOT assisted contracts
  - To eliminate barriers to the participation of DBE firms in DOT assisted contracts
- The DBE Program is federally mandated for airports, transit agencies, and transportation agencies who receive grants from the Department of Transportation (DOT) in excess of \$250,000.

# DBE CERTIFICATION ELIGIBILITY

- Socially AND Economically **Disadvantaged**
- Small Business **Size Standards**
- SBA Annual **Gross Receipts** Standards
- **Personal Net Worth:** NTE \$1.32 million
- **Ownership:** 51% minority or women
- **Control:** day-to-day management and direction
- Presumed Disadvantaged
  - Women
  - African Americans
  - Hispanic Americans
  - Native Americans
  - Asian-Pacific Americans
  - Subcontinent Asian Americans
  - OR Case-by-Case determination

# DBE CERTIFYING AGENCIES

- Louisiana Unified Certification Program certifying agencies include:
  - Louisiana Department of Transportation and Development (LADOTD)
  - Louis Armstrong New Orleans International Airport
  - Regional Transit Authority of New Orleans
- [www.LAUCP.org](http://www.LAUCP.org)

# BENEFITS OF BECOMING DBE CERTIFIED

- Certification is recognized by all airport, highway, transportation, and transit agencies in the state.
- Certified firms are open to opportunities to participate in federally-funded contracts
- Your firm will be listed in the LAUCP directory of certified DBE firms and will be accessible to all prime contractors needing to fulfill DBE participation goal requirements
- Certification increases opportunities to network with prime firms and public agencies at procurement fairs and pre-bid conferences
- Certification opens up opportunities for bonding assistance, small business loans, mentor-protégé programs, and other small business support services

# I'M DBE CERTIFIED, NOW WHAT?

- Be Proactive!
- Watch for new solicitations and opportunities at BRMA and beyond
- Meet with prime firms prior to and during solicitation
- Market your firm
- Network
- Be prepared
- Attend pre-bid conferences
- Be sure your NAICS description is current and complete

# DBE GOALS

- Overall Goal
  - Calculated based on a set methodology to determine the overall goal for the next three years
- Contract Goals
  - Calculated for each federally funded procurement prior to solicitation
  - Goals are calculated based on the type of work required for the contract and the number of ready, willing, and able DBE firms and total firms available to participate in the project

# PROPOSED OVERALL DBE GOAL 2021-2023

- The proposed Overall DBE Goal was calculated based on the availability of ready, willing, and able DBE firms to perform the work necessary to accomplish the six projects anticipated for federal fiscal years 2021-2023.
- The public comment period is now open through October 31<sup>st</sup> and your feedback is welcome.
- **The proposed Overall DBE Goal is**

**11.43%**



# ANTICIPATED FEDERALLY FUNDED PROJECTS FY 2021-2023

Project Name	Project Year	Budget
Runway 13-31 RSA/RPZ Improvements Phase IV	2021	\$3,600,000
Runway 13-31 RSA/RPZ Improvements Phase V	2022	\$3,850,000
Runway 13-31 RSA/RPZ Improvements Phase II	2022	\$8,210,166
Runway 13-31 & 4/22 Intersection Repair/TWY Realignment (HotSpot #1)	2023	\$2,800,000
Design New Taxiway E/L - Phase I	2023	\$1,863,000
Construct New Taxiway E/L - Phase I	2023	\$7,452,000
<b>Overall Relative Availability of DBEs</b>	<b>2021-23</b>	<b>\$27,775,166</b>

# SAMPLE PROJECT GOAL CALCULATION

Runway 13-31 RSA/RPZ Improvements Phase V		Number of DBE Firms	Number of Total Firms	% of Project	Relative Availability
238210	Electrical Contractors and Other Wiring Installation Contractors	71	1000	11%	1%
237310	Highway, Street, and Bridge Construction*	125	194	75%	5%
561730	Landscaping Services	53	810	3%	0%
237990	Other Heavy and Civil Engineering Construction	43	133	12%	4%
238910	Site Preparation Contractors	142	413	10%	3%
	<b>Base Goal</b>			<b>100%</b>	<b>12%</b>

# ANTICIPATED FEDERALLY FUNDED PROJECTS FY 2021-2023

Project Name	Project Year	Budget	Relative Availability	Weighted Value	Weighted Availability
Runway 13-31 RSA/RPZ Improvements Phase IV	2021	\$3,600,000	12.45%	12.96%	1.61%
Runway 13-31 RSA/RPZ Improvements Phase V	2022	\$3,850,000	12.35%	13.86%	1.71%
Runway 13-31 RSA/RPZ Improvements Phase II	2022	\$8,210,166	12.35%	29.56%	3.65%
Runway 13-31 & 4/22 Intersection Repair/TWY Realignment (HotSpot #1)	2023	\$2,800,000	12.45%	10.08%	1.26%
Design New Taxiway E/L - Phase I	2023	\$1,863,000	5.77%	6.71%	0.39%
Construct New Taxiway E/L - Phase I	2023	\$7,452,000	12.45%	26.83%	3.34%
<b>Overall Relative Availability of DBEs</b>	<b>FY 2021-2023</b>	<b>\$27,775,166</b>	<b>12.40%</b>	<b>100.00%</b>	<b>11.96%</b>

Base Goal Calculation = Relative Availability

Weighted Value based on Budget/Total Budget

Weighted Availability = Relative Availability \* Weighted Value

# ADJUSTMENT BASED ON PAST COMMITMENTS

		Represents Accomplishment	Represents Availability	
<b>Federal Fiscal Year</b>	<b>Overall Goal</b>	<b>Completed Contracts</b>	<b>Awards and Commitments</b>	<b>Race Neutral Accomplishments</b>
2019	10.37%	8.37%	0.00%	0.00%
2018	10.37%	40.46%	15.05%	0.00%
2017	9.19%	7.27%	18.88%	11.69%
2016	9.19%	0.00%	63.74%	62.13%
2015	9.19%	0.00%	6.73%	2.34%
<b>Median</b>	<b>9.19%</b>	<b>7.27%</b>	<b>15.05%</b>	<b>2.34%</b>

# FINAL GOAL CALCULATION

Overall Relative Availability	11.96%
Median of Past Awards and Commitments	15.05%
Median of Past Accomplishments	7.27%
<b>AVERAGE</b>	<b>11.43%</b>

**Recommend Goal of 11.43%**  
for Fiscal Years 2021-2023



**DBE PROGRAM  
REQUIREMENTS**

**BATON ROUGE METROPOLITAN AIRPORT  
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# DBE PROGRAM REQUIREMENTS

- Prime firms bidding on federally funded projects **MUST** demonstrate compliance with the DBE Program at the time of bidding by either:
  - Meeting the DBE Contract Goal established for the project; OR
  - Making Good Faith Efforts to meet the goal and providing supporting documentation of such efforts

# BID REQUIREMENTS

- Schedule A – Prime firm commits to DBE participation and states all subcontractors participating in the project including scope and value of work for each firm.
- Schedule B – Each participating firm completes the survey and confirms scope and value of work to be performed.
- Schedule C – Demonstrates Good Faith Efforts to include DBE participation.



# CONTRACT PARTICIPATION AND DBE COMMITMENT (SCHEDULE A)

- Lists all participating firms and the scope and value of work for each firm (including Prime and all tier subconsultants)
- Must equal total bid amount including any alternates
- Demonstrates commitment to DBE firms and total DBE participation in dollars (bid) and/or % (qualifications or proposals)
- Completed and submitted by the two apparent low bidders within 3 days of bid opening

# REQUIRED PARTICIPATION QUESTIONNAIRE (SCHEDULE B)

- Contractor information reported on this form is required by the FAA
- Form confirms scope and value of work to be performed by subcontractors
- The two apparent low bidders must submit a Schedule B for EACH participating firm (including the Prime) within 3 days of the bid opening

# **GOOD FAITH EFFORTS (GFE) TO SECURE DBE PARTICIPATION (SCHEDULE C)**

- Documents efforts taken to meet DBE contract goal
- Guides bidders through GFE process
- Completed and submitted by two apparent low bidders
- Documentation of GFE required for bidders who failed to meet the DBE contract goal but recommended of all bidders



# QUESTIONS?

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